



## Sullivan Upper School

To the parent of  
[name of pupil] CEA Identification No. XXXX

Test Venue: [insert venue]

### **AQE COMMON ENTRANCE ASSESSMENT**

Thank you for registering your son/daughter to sit the AQE Common Entrance Assessment at Sullivan Upper School.

Please find enclosed two instruction sheets to tell you what to do on both the:

- 1 Familiarisation Day on Saturday 18 October 2014; and
- 2 three test Saturdays on 8 November, 22 November and 29 November 2014.

You should also have received information about the tests directly from AQE.

It is our intention to make the experience of sitting the tests at Sullivan as straightforward and positive as possible. The Familiarisation morning is a key part of our strategy to reduce anxiety and prepare the children to do their best and I do hope you will be able to bring them to do that.

Please note that Sullivan Upper is a nut-free zone. There may be candidates with severe allergies and parents and pupils must, therefore, not bring any products containing nuts into the school.

We will put all the relevant information on our website ([www.sullivanupper.co.uk](http://www.sullivanupper.co.uk)) but if you have any particular concerns or questions to ask please feel free to contact the school and ask to speak to the Examinations Officer, Mrs Milligan, or myself.

Yours sincerely

**C J W PEEL**  
**Headmaster**

Encs